

ATTENDANCE

Christopher Irvin – Mayor
Lauren Hanchar – Councillor
Denina Paquette – Councillor
Dale Burdes – Councillor
Thomas Slager – Councillor

Administration

Cam Lockwood – Chief Administrative Officer *
Tiffany Lund – Municipal Clerk

Delegation

Corp. O’Connell – RCMP
Cst. Gillroy – RCMP
Cst. Mueller – RCMP
Jordan Stackhouse – Elevator Yukon *
Erin Labonte

Public

T. Cole	L. Cole
J. Moses	P. McLeod*
M. Prowse*	K. McCulloch*
C. Craft*	

*Electronic attendance **

The meeting was called to order at 6:00 pm by Mayor Irvin.

AGENDA

MOTION 022-19-166

Moved by Councillor Hanchar, seconded by Councillor Paquette THAT:

The Agenda be adopted as presented.

- CARRIED -

MINUTES

MOTION 022-19-167

Moved by Councillor Burdes, seconded by Councillor Hanchar THAT:

The draft minutes from the Regular Meeting of October 18, 2022, be adopted as presented.

- CARRIED -

ACCOUNTS
PAYABLE

Open Payables

MOTION 022-19-168

Moved by Councillor Hanchar, seconded by Councillor Burdes THAT:

The Open Payables in the amount of \$461,783.88 be approved and paid.

- CARRIED -

Councillor Hanchar asked that the large purchase amounts be stated for the record, which included payments to CIMCO for energy upgrades and to Inland Kenworth for the purchase of the new dump truck.

DELEGATION

RCMP

The new RCMP leadership and Members attended the meeting to introduce themselves to Mayor and Council.

Elevator Yukon
NLC Interim Report

Jordan Stackhouse of Elevator Yukon spoke to the written interim report provided to Council regarding the Northern Lights Centre. A contractor was hired to assess the condition of the facility and community consultation has begun. The overall condition of the building is good, with no major concerns identified. Through community engagement it has been found that community members are happy that the Town investing in the facility. It was also identified that community members would like to see more Kaska culture, art, and history integrated at the Northern Lights Centre, as well as increased programming.

Erin Labonte

Labonte spoke to her dissatisfaction with Council and Administration processes in regard to complaint handling, correspondence, and communication, based on recent experiences, and recommended that policy and procedure be implemented for standard operating procedures and improved communication. Labonte also asked that Administration provide a written response to their questions and explain how the Town is holding the property owner in question accountable.

Based on Administration's recent written response to Labonte and Cole's correspondence, Labonte had the following statement and questions for Administration:

- Administration's statement regarding the property lines being confirmed was not accurate;
- Given the property owner's development permit and time granted to clean their property, is new waste allowed to be buried on the property?
- Does the Town believe there is waste in the hillside of the property in question?

- Does the Town believe there has been gravel dumped down the hillside of the property in question, and can more gravel be dumped down the hillside?
- Regarding Administration's comment that waste has been received at the Landfill from said property, have the loads been inspected and how is the origin of the loads being confirmed?

Labonte had the following question for Mayor and Council:

- How will the Town move forward so there is no delay in responses in the future?

CORRESPONDENCE

Liard First Nation Movember Event

Council was in receipt of correspondence from Liard First Nation, requesting a discounted rate for the rental of the Recreation Hall for their Movember event.

MOTION 2022-19-169

Moved by Councillor Hanchar, seconded by Councillor Burdes THAT:

Liard First Nation be rented the Recreation Centre Hall at the non-profit rate.

- CARRIED -

REPORTS

CAO Report

CAO Lockwood attended the meeting electronically as currently attending the Landfill and Recycling Summit in Whitehorse and provided the following updates to Council:

- Halloween festivities were well attended and well received by community members;
- The Fire Department conducted annual pump, hose, and ladder testing, as required;
- Recreation Centre changeroom work is underway;
- The purchased dump truck has been received and staff are very appreciative of the equipment purchase. The last two fleet trucks purchased have also been received;
- The Public Waste Drop-Off Tender has been published and site visits start later in the week;
- HVAC has finished the majority of the work for the system at the NLC and Recreation Centre but are coming back to hook up fuel tank at NLC and to service the boiler;
- The Town's old flush truck was sold at Auction for \$21,000.00. Councillor Hanchar asked Administration how income from auctioned items are used. Administration explained that these funds are treated as unofficial reserves;

- Administration was in receipt of correspondence from Minister Pillai regarding the Yukon signage and planned repairs;
- Administration is working on Capital and O&M preliminary budgets, which will be presented to Council at the December 6, 2022, meeting; and,
- Administration reminded Council of a scholarship received from CAMA to attend the annual CAMA Conference in May 2023. Administration is seeking approval for attendance and travel expenses to be covered by the Town, which will be discussed at the next Regular Council Meeting.

NEW & UNFINISHED

Fees and Charges Bylaw

#21-04

Administration provided Council with recommended fee and charges changes for the various departments after conducting an annual review of the Fees and Charges Bylaw. Council discussed the potential changes and comparable data provided. Administration found that some of the Town's fees have not increased in several years and are significantly lower than that of other Yukon municipalities. Council requested cost analysis information to help guide Council's decisions on fee changes. Councillor Hanchar noted that the Ski Chalet rental fees were missing from the Bylaw.

Draft Zoning Bylaw

Council is prepared to introduce the Zoning Bylaw for first and second reading at the November 15, 2022 Council Meeting. Administration will address the map discrepancies that were brought forward from community members, prior to first and second reading of the bylaw. Councillor Paquette enquired if any changes were made regarding past discussions about set-back or variance requirements as it relates to greenery and shrubbery and after discussing which zoning types may allow for such variances, Councillor Paquette was asked to provide Administration with a recommendation.

Cemetery Bylaw

Council expressed that there was still a lot of work that needed to go into the Draft Cemetery Bylaw but agreed that the second version of the document is much improved. Council discussed continued consultation with the Liard First Nation and community, if an accompanying policy will be needed, and if the planned landscaping can proceed prior to the Bylaw adoption. Council set a date of February 21, 2023, for first reading.

Designated Municipal Officer Appointment for Fire Chief

The term position of Fire Chief was extended to and accepted by Mr. Colin O'Hara. Administration provided Council with a brief background on O'Hara's employment history and credentials and shared the anticipated start date of November 14, 2022.

MOTION 022-19-170

Moved by Councillor Hanchar, seconded by Councillor Burdes THAT:

Colin O'Hara be appointed as a Designated Municipal Officer for the Town of Watson Lake.

- CARRIED -

**COUNCILLOR
OPEN FORUM**

Councillor Slager asked how Council and Administration will respond to Labonte's questions and comments brought forward. Councillor Hanchar expressed support for a policy being implemented around correspondence response times. After discussing further, Council asked Administration to bring forward the Council Procedures Bylaw for review with a piece added regarding correspondences.

Councillor Hanchar enquired on the process for agenda addition requests.

GALLERY OPEN FORUM

Patti McLeod enquired if the Fees and Charges Bylaw will go the public for consultation prior to being amended.

Patti McLeod asked Council if they were aware of the new Bill moving ahead in the Yukon legislature called the Animal Protection Act. Patti does not believe that the municipality was consulted on the Bill and suggests that Council request to be consulted prior to the Bill moving ahead.


ADJOURNMENT

MOTION 022-19-171

Moved by Councillor Paquette, seconded by Councillor Burdes THAT:

There being no further business the meeting be adjourned.

- CARRIED -



Christopher Irvin – Mayor



Tiffany Lund – Municipal Clerk