

**TOWN OF WATSON LAKE  
REGULAR COUNCIL MEETING  
COUNCIL CHAMBERS 6:00 PM**

**MEETING NO. 11  
JUNE 22, 2022**

**ATTENDANCE**

Christopher Irvin – Mayor  
Denina Paquette – Councillor  
Lauren Hanchar – Councillor  
Dale Burdes – Councillor

**Absent**  
Thomas Slager - Councillor

**Administration**

Cameron Lockwood – CAO  
Tiffany Lund – Municipal Clerk

**Public**  
R. Wilkinson P. McLeod  
M. Prowse

**Delegation**

Corp. Russ Jackson – RCMP

The meeting was called to order at 6:00 pm by Mayor Irvin.

**AGENDA**

**MOTION 022-11-82**

Moved by Councillor Burdes, seconded by Councillor Paquette THAT:

The Agenda be adopted as amended, to consolidate Agenda items #8 and #13.

- CARRIED -

**MINUTES**

**MOTION 022-11-83**

Moved by Councillor Hanchar, seconded by Councillor Paquette THAT:

The minutes from the Committee of the Whole Meeting of June 7, 2022 be adopted as presented.

- CARRIED -

**ACCOUNTS  
PAYABLE**

**MOTION 022-11-84**

Moved by Councillor Hanchar, seconded by Councillor Burdes THAT:

The Open Payables in the amount of \$145,844.22 be paid.

- CARRIED -

**DELEGATION**

**Corp. Russ Jackson  
RCMP**

Corp. Jackson shared stats from the May Policing Report, which included a breakdown of policing priorities and an update on recent files. Mayor Irvin asked if Council missed an opportunity to provide input on policing priorities. Corp. Jackson explained that it is a flexible document, and that Council can still contribute if they desire. Council inquired on vacancies and upcoming Member transfers.

**CORRESPONDENCE**

**Yukon Government Land Planning Branch  
Public Notice of Land Subdivision**

Mayor Irvin declared a conflict of interest and excused himself from Council Chambers. Administration provided an overview of the land subdivision application submitted by Christopher Irvin, to consolidate three lots located on Marsh Avenue. Council discussed the application process, past Council support for similar applications, and the desired use of the property.

**MOTION 022-11-85**

Moved by Councillor Burdes, seconded by Councillor Paquette THAT:

Having heard and considered all information provided Administration respond to the Yukon Land Planning Branch that Council has no objection to the consolidation of properties.

- CARRIED -

**REPORTS**

**CAO Report**

Administration shared that the Northern Lights Centre is now open seven days a week and is fully staffed. The youth recreation programs also started and been well attended so far. There have been some staffing issues in the Parks and Recreation department but is expected to be resolved soon.

Administration notified Council that a Fire Chief has been hired and is anticipated to start on July 4, 2022. The incumbents vast experience should help in getting the new Fire Hall set up and improve training and operating guides. Administration met with the Volunteer Members and they are all prepared to assist with the transition. Administration also noted

that a Member recruitment is needed, as the Department is currently down volunteer members.

Administration provided an update on current projects, including the Rec Centre roof repairs and lighting upgrades. Brush cutting is being planned to commence after August 15<sup>th</sup>, after the songbird migration period.

**Admin Report  
CAO House**

Administration provided an Admin Report with the recommendation to keep the CAO house to rent to the new Fire Chief for a one year term, or until other housing is found, at which time the Town can complete minor repairs before putting it on the market for sale.

MOTION 022-11-86

Moved by Councillor Hanchar, seconded by Councillor Burdes THAT:

Council accept Administrations recommendation to list the CAO house with a real estate broker once the Fire Chief finds other housing, or their term ends, and that the minor repairs needed to generate best sale value remain minor.

- CARRIED -

Opposed: Councillor Paquette

Although unable to vote, Mayor Irvin expressed support for the recommendation provided by Administration.

**Admin Report  
Gravel Crushing**

Administration provided a recommendation that the gravel crushing contract be awarded to Custom Concrete. Quotes were received by two companies, the second received from Nuway Crushing out of Whitehorse, which came in significantly higher.

MOTION 022-11-87

Moved by Councillor Hanchar, seconded by Councillor Paquette THAT:

Council approve the issuing of the crushing contract to Custom Concrete.

- CARRIED -

**Admin Report  
Community Services Grant**

An Admin Report was provided to Council with two recommendations, one being to approve all Community Services Grant applications and the second being to approve the amended Community Services Grant application form.

Administration explained that all Community Services Grant applications submitted were within policy with the exception of the Watson Lake Riding Association, who were unable to provide financials and whose society is not currently in good standing. Administration explained that the society is dealing with unique circumstances that are out of their control and does not allow for them to provide the necessary documentation. Mayor Irvin stated that the policy is new and is working as intended, with this situation being a one-off. Councillor Burdes inquired if the society will be able to provide the necessary documentation next year and stated that if an exception was made this year, Council would want to see the issue resolved next year.

MOTION 022-11-88

Moved by Councillor Burdes, seconded by Councillor Hanchar THAT:

Council approve the Community Grant Applications as presented.

- CARRIED -

Mayor Irvin read aloud the recommendation to change the wording on the Community Grant Application form.

MOTION 022-11-89

Moved by Councillor Hanchar, seconded by Councillor Paquette THAT:

Council approve the recommended change of wording on the Community Grant Application form.

- CARRIED -

**BYLAWS**

MOTION 022-11-90

Moved by Councillor Paquette, seconded by Councillor Burdes THAT:

Bylaw 21-11, being a Zoning Bylaw be introduced for Second Reading.

- CARRIED -

Administration shared that the new Draft Zoning Bylaw will go onto the website for public viewing and that a Town Hall Meeting will be scheduled in the near future.

**NEW & UNFINISHED**

**Strategic Plan**

**MOTION 022-11-91**

Moved by Councillor Hanchar, seconded by Councillor Paquette THAT:

Council approve and accept the Council Strategic Plan for the 2021 to 2024 term.

- CARRIED -

**2021 Financial Statements  
and Auditor's Report**

**MOTION 022-11-92**

Moved by Councillor Burdes, seconded by Councillor Hanchar THAT:

Council approve and accept the 2021 Financial Statements and Auditor's Report.

- CARRIED -

**COUNCILLOR  
OPEN FORUM**

Councillor Burdes asked Administration for an update on Signpost Forest and Wye Lake Trail upgrades. Administration shared that no decision has been received regarding the planning project funding application.

Councillor Burdes inquired on overnight parking in the old Visitor Centre parking lot and if signs can be put up to deter over night use. Administration shared that signs are currently on order.

Councillor Burdes asked for an update on the swimming pool. Administration explained that it will not be opening this season.

Councillor Paquette inquired if changes can still be made to the Zoning Bylaw. Administration explained that the bylaw has now passed Second Reading and the next step is to hold a Public Hearing and then implement changes based on feedback. Councillor Paquette would like something added regarding required setbacks for properties zoned Country Residential and other zoned properties which sizes will allow, to avoid those properties being clear cut. Mayor Irvin asked that Administration look into options for Council's consideration.

Councillor Hanchar inquired on the Municipal Services Building and when the Open House can take place. Administration shared that the deadline to correct all deficiencies is June 30<sup>th</sup>.

Councillor Hanchar asked if Administration has data on the energy savings from the solar panels on the Admin building. Administration could not provide exact data but shared that there has been realized savings.

Mayor Irvin inquired on a Town fine process and if Bylaw can start issuing tickets for situations such as over night parking in undesignated areas. Administration explained that it is very difficult to collect from travellers, but that Bylaw has been approved for a flexible schedule and has been patrolling areas in the evening.

Mayor Irvin questioned if the Rec Centre repair work would impede on the Visitor Information Centre. Administration explained that there will be some inconvenience experienced but that the contractor will try to limit disruption.

**IN-CAMERA**

**MOTION 022-11-93**

Moved by Councillor Hanchar, seconded by Councillor Burdes THAT:

Council go In-Camera with Community Advisor Michael Prowse.

- CARRIED -

**MOTION 022-11-94**

Moved by Councillor Burdes, seconded by Councillor Hanchar THAT:

Council revert to an Open Meeting.

- CARRIED -

**ADJOURNMENT**

**MOTION 022-11-95**

Moved by Councillor Paquette, seconded by Councillor Hanchar THAT:

There be no further business the meeting be adjourned.

- CARRIED -

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Christopher Irvin – Mayor

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Tiffany Lund – Municipal Clerk