

**ATTENDANCE**

Christopher Irvin – Mayor  
Denina Paquette – Councillor (zoom)  
Lauren Hanchar – Councillor (zoom)  
Dale Burdes – Councillor  
Thomas Slager - Councillor

**Administration**

Cam Lockwood – CAO  
Tiffany Lund – Municipal Clerk

**Delegation**

Nick Rowe – Clean Energy Consulting  
Connor Eckert – Clean Energy Consulting  
Colin McDowell – Yukon Housing Corp.  
Kim Ho – Yukon Housing Corp.  
Lester Balsillie – Yukon Housing Corp.

**Public**

J. Carlson	J. Bruce
J. Holt	E. Labonte
K. McCulloch	G. Amann
T. Cole	R. Wilkinson

The meeting was called to order at 6:00 pm by Mayor Irvin.

**AGENDA**

**MOTION 022-18-156**

Moved by Councillor Slager, seconded by Councillor Burdes THAT:

The Agenda be adopted as presented.

- CARRIED -

**MINUTES**

**MOTION 022-18-157**

Moved by Councillor Burdes, seconded by Councillor Slager THAT:

The minutes from the Committee of the Whole Meeting of October 4, 2022 be adopted as amended with the change being, Councillor Paquette seconded motion 022-17-146 to approve the open payables.

- CARRIED -

**ACCOUNTS**  
**PAYABLE**

**Open Payables**

**MOTION 022-18-158**

Moved by Councillor Burdes, seconded by Councillor Slager THAT:

The Open Payables in the amount of \$225,907.15 be approved and paid.

- CARRIED -

**DELEGATION**

**Yukon Housing Corp.**  
**Housing First Project**

Yukon Housing Corp. representatives presented on the Housing First Project and shared the final design. The initial design was amended to address concerns raised by community members who attended the public information session earlier in the year. Yukon Housing Corp. will be presenting to Liard First Nation the following week, and are exploring the possibility of a Community Development Agreement between Liard First Nation and Yukon Housing Corp.

Yukon Housing Corp. is anticipating that the project Public Tender will be published in January 2023, the Tender awarded in February 2023, and project complete by the fall of 2024. The Housing First program will be operated by Yukon government, Department of Health and Social Services initially, with the intention to turnover to an NGO in the future. Yukon Housing Corp. will be responsible for the maintenance of the building. Council expressed interest in learning more about the operational plans and programming, to which Yukon Housing Corp. stated that they can help facilitate those discussions with the Department of Health and Social Services.

**Clean Energy Consulting**  
**Solar Project Impact Assessment**

Clean Energy Consulting completed an Impact Assessment Report, with respect to the district heat system and the Liard First Nation solar farm project. The purpose of the report is to bring forward the potential impacts the solar farm could have on the municipality and the district heat system.

As a part of the assessment the consultants explored the condition of the district heat system, which they found to be in good condition, and confirmed that there is potential to expand to the hospital and elementary school, however, if the solar farm project moves ahead, there will be significant changes to ATCO's diesel generator run times, which would limit the district heat capabilities and would not support a system expansion. The consultants also explained how the solar farm project would impact the municipality financially, including lost revenues from district heat and potential back up heat installation expenses.

**REPORTS**

**CAO Report**

Administration shared that the ice in the arena and curling rink have been started and should be ready within a week.

Administration provided an update from the Public Works department which included the road work commencing on Auburn Drive, the ongoing brush clearing of ditches and a timeline for delivery of the newly purchased dump truck.

The leak detector was used to detect a leak on Nahanni Drive, which was being repaired this week. After the Nahanni Drive repair is complete, another leak detected on Campbell Way will be repaired.

**Admin Report  
Janitorial Contract**

Council was in receipt of an Admin Report and recommendation for the awarding of the Janitorial Contract for the cleaning of the Town Administration and Municipal Services buildings. Administration was in receipt of three bids and made the recommendation that Council accept the lowest bid, submitted by TK Cleaning Services in the amount of \$2,547.30 per month, for a one year term. Councillor Slager questioned the manual calculation of the bid submission and suggested that Council table the item until the monthly amount could be confirmed. Administration confirmed that the calculation was correctly reflected in the Admin Report presented.

**MOTION 022-18-159**

Moved by Councillor Hanchar, seconded by Councillor Burdes THAT:

Council accept the recommendation of Administration to award the Janitorial Contract to TK Cleaning Services for a one year term.

- CARRIED -

**BYLAWS**

**Bylaw #2022-07  
CAO Bylaw**

**MOTION 022-18-160**

Moved by Councillor Slager, seconded by Councillor Burdes THAT:

CAO Bylaw #2022-07, being a bylaw to establish the position of Chief Administrative Office, be introduced for Third and Final Reading.

- CARRIED -

**NEW & UNFINISHED**

**Procurement and Purchasing  
Policy #2022-02**

Draft Procurement Policy #2022-02 was introduced to Council for consideration. Council sought clarification on several sections of the draft policy and asked that Administration change some of the verbiage throughout the document. Councillor Hanchar enquired if Administration had shared the policy or asked for input from the local Chamber of Commerce. Mayor Irvin explained that because this is a policy, it can be reviewed and brought back for discussion at any time. Mayor Irvin suggested that the policy be shared with the Chamber of Commerce for input, after adoption, and that any changes be implemented at a later date, to which Councillor Hanchar agreed and stated that the policy reads that it is to be reviewed every six months.

**MOTION 022-18-161**

Moved by Councillor Slager, seconded by Councillor Paquette THAT:

Procurement and Purchasing Policy #2022-02, being a policy to set principles, procedure, roles, and responsibilities for the Town of Watson Lake procurement program, be adopted with amendments.

- CARRIED -

**Better Build Program**

Administration provided background information and an update on Yukon governments Better Build Program. The Yukon government is requesting that Council sign the agreement, which would confirm the municipality's participation in the program. Administration explained that several changes were made to the program after concerns were raised from the communities about how the program will be administered and is now satisfied with the program contents. Municipalities will be financially compensated for the administrative work necessary for the program.

**MOTION 022-18-162**

Moved by Councillor Slager, seconded by Councillor Hanchar THAT:

Mayor Irvin sign the Better Build Program agreement confirming the Town of Watson Lake's participation.

- CARRIED -

**Lot 10, Block 16, Watson Lake**

Council was in receipt of correspondence from Erin Labonte and Tyson Cole, requesting an update regarding Bylaw's investigation into the complaints raised against the owner of Lot 10, Block 16, Watson Lake, and a breakdown of actions taken by Bylaw to date.

Administration explained that the municipality had been in contact with numerous Yukon government departments over the matter, and recently received the update that the Yukon government, Compliance and Inspection department are conducting an active investigation on the matter and have issued a stop work order to the owner, until an assessment is complete. Councillor Hanchar stated that an official written response was not given to Cole and Labonte after Council heard their concerns at a previous Council meeting and would like Administration to provide a written update to the complainants, including detailed information about the investigation.

**MOTION 022-18-163**

Moved by Councillor Slager, seconded by Councillor Hanchar THAT:

Administration provide Tyson Cole and Erin Labonte with a written response, detailing Bylaw's investigation.

- CARRIED -

**COUNCILLOR  
OPEN FORUM**

Councillor Slager asked Administration to look into the Community Lottery guidelines to determine if recreation activities that are future dated could qualify for funding. Councillor Slager also enquired if a cash donation was made to the WLSS volleyball teams for their recent tournament. Administration confirmed that items were donated as opposed to cash.

**MOTION 022-18-164**

Moved by Councillor Slager, seconded by Councillor Burdes THAT:

The Town donate \$500.00 to the female and male volleyball teams, to be split equally between the teams, to assist with travel expenses.

- CARRIED -

Mayor Irvin enquired on Halloween activities. Administration confirmed that Haunted House, dance, and fireworks display are being planned.

Mayor Irvin reminded the Gallery that there was a Town Hall meeting scheduled on October 19, 2022 at 6:00 pm.

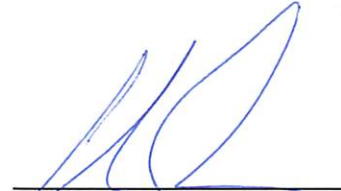
ADJOURNMENT

MOTION 022-18-165

Moved by Councillor Burdes, seconded by Councillor Slager THAT:

There be no further business the meeting be adjourned.

- CARRIED -



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Christopher Irvin – Mayor



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Tiffany Lund – Municipal Clerk



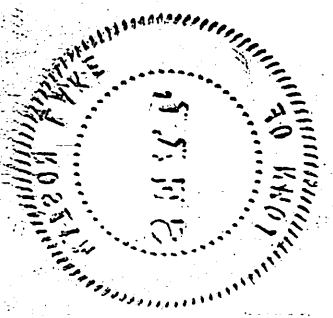
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