

**TOWN OF WATSON LAKE  
SPECIAL COUNCIL MEETING  
COUNCIL CHAMBERS 6:00 PM**

**MEETING NO. 09  
April 30, 2024**

**ATTENDANCE**

*Electronic attendance \**

Mayor Irvin – Mayor  
Lauren Hanchar – Councillor  
Dale Burdes – Councillor \*  
Denina Paquette – Councillor  
Thomas Slager – Councillor

**Delegation**

J. Stack House – Elevator Yukon \*  
G. White – Northern Focus Consulting \*

**Administration**

Cam Lockwood – Chief Administrative Officer \*  
Tiffany Lund – Municipal Clerk

**Public**

R. Wilkinson	C. Craft *	A. Miller *
J. Carlson *	P. Agana *	P. McLeod *
A. Lopez *		

The meeting was called to order at 6:00 pm by Mayor Irvin.

**AGENDA**

**MOTION 024-09-073**

Moved by Councillor Hanchar, seconded by Councillor Paquette THAT:

The Agenda be adopted as amended to add Staffing Update under New & Unfinished.

**- CARRIED -**

**NEW & UNFINISHED  
Housing Accelerator Fund**

Jordan Stackhouse and Graham White provided Council with a draft policy and report to help guide the policy framework for a Housing Accelerator Fund (HAF) Incentive Grant policy. The policy objectives are to provide financial assistance to developers or homeowners wanting to construct or renovate Missing Middle Housing units, increase housing density and the variety of unit types available, and increase the supply of housing and promote community development. Council was asked to make key decisions at the meeting so the draft policy could be presented to the community for public input at the Town Hall Meeting. It was explained, after clarification was sought, that this incentive grant would not be for the creation of single-family dwellings but for missing middle housing such as living suites, garden suites, and multi-family units but single-family developments may be explored to see if it can fit within the funding approval scope. Council was asked to make decisions about the level of financial support that should be provided for each grant stream, a timeline on when the grants should be made available to the public, if other incentives should be offered for the creation of affordable housing units within the Missing Middle Housing developments and if so, what the other incentive should be, if short-term rentals should be eligible under the incentive grant, and who should be reviewing and approving

grant applications. Council provided direction for the draft policy and are looking forward to hearing public feedback at the Town Hall Meeting on May 14<sup>th</sup>, where the draft policy will be presented.

**Staffing Update**

CAO Lockwood advised Council that the current Finance Comptroller, Shannon Bergeron, will be moving to the Parks and Recreation Department on a one-year term as the Director of Community Services responsible for management of the Parks and Recreation department, as well as Human Resources. The Director of Finance position will be advertised as a one-year term. CAO Lockwood also provided information about the aquatic certifications that will be needed to operate the pool this season and advised of other student positions currently advertised.

**IN-CAMERA**

**MOTION 024-09-074**

Moved by Councillor Slager, seconded by Councillor Paquette THAT:

Council move to an in-camera meeting.

- CARRIED -

**MOTION 024-09-075**

Moved by Councillor Paquette, seconded by Councillor Slager THAT:

Council revert back to an open meeting.

- CARRIED -

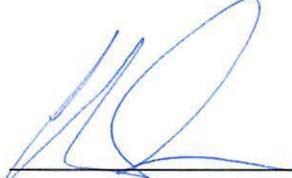
**ADJOURNMENT**

**MOTION 024-09-076**

Moved by Councillor Burdes, seconded by Councillor Hanchar THAT:

Being there no further business to discuss that the meeting be adjourned.

- CARRIED -



Christopher Irvin – Mayor



Tiffany Lund – Municipal Clerk



