TOWN OF WATSON LAKE
REGULAR COUNCIL MEETING
COUNCIL CHAMBERS 6:00 PM

MEETING NO. 13
June 18, 2024

ATTENDANCE
Electronic attendance *

Christopher Irvin – Mayor
Lauren Hanchar – Councillor
Dale Burdes – Councillor
Denina Paquette – Councillor *

Administration
Shannon Bergeron – A/ Chief Administrative Officer
Tiffany Lund – Municipal Clerk

Public
P. Agana * J. Carlson * P. McLeod *

Delegation
Jordan Stackhouse – Elevator Yukon
Alex Hill – Northern Focus Consulting

The meeting was called to order at 6:00 pm by Mayor Irvin.

AGENDA

MOTION 024-013-104

Moved by Councillor Hanchar, seconded by Councillor Burdes THAT:

The Agenda be amended to move Municipal Officer Designation after Payables and move Housing Accelerator Fund Communication Strategy after Municipal Officer Designation and adopted.

- CARRIED -

MINUTES

MOTION 024-013-105

Moved by Councillor Burdes, seconded by Councillor Hanchar THAT:

The draft minutes from the Committee of the Whole Meeting of June 4, 2024, be adopted as presented.

- CARRIED -

PAYABLES

MOTION 024-013-106

Moved by Councillor Hanchar, seconded by Councillor Burdes THAT:

The Open Payables in the amount of $755,517.98 be approved and paid.

- CARRIED -

Council sought clarification on several payable amounts, including those for West Peak, New North Truck and Equipment, Brandt Tractor, Signpost Seniors, HVAC Tech, and JR Carpentry.

REPORTS
Admin Report
Recreation Centre Kitchen Upgrades

Council was in receipt of an Admin Report which provided information about the Recreation Centre Kitchen Upgrade Tender and recommended actions. There were two Tenders published for the project; one for kitchen equipment and one for the construction work. One bid was received for the construction portion of the project and came in substantially higher than project cost estimates. Administration recommended that the Town use a negotiated procurement approach with the sole bidder to better understand what drove the higher than estimated costs, and if there was a misinterpretation of the scope of work.

MOTION 024-013-107

Moved by Councillor Hanchar, seconded by Councillor Burdes THAT:

Council direct Administration to use a Negotiated Procurement approach with the sole bidder of the Recreation Centre Kitchen Upgrades Construction Tender.

- CARRIED -

Councillor Burdes expressed concerns with the plan to install walk-in coolers due to high maintenance and O&M costs associated with that type of equipment. Council agreed that if the negotiated procurement approach was unsuccessful, that there be a review of some of the features and project scope.

BYLAWS
Community Services Grant
Bylaw 2024-07

The draft Community Services Grant Bylaw 2024-07 was before Council for First and Second Reading. The purpose of the bylaw is to provide grants to qualifying local non-profit organizations to be applied to 2024 property tax balances.

MOTION 024-013-108

Moved by Councillor Burdes, seconded by Councillor Hanchar THAT:

Community Services Grant Bylaw 2024-07 be introduced for First and Second Reading.

- CARRIED -

2024 Municipal Election
Bylaw 2024-06

The 2024 Municipal Election Bylaw 2024-06 was before Council for Second and Third and Final Reading. The purpose of the bylaw is to regulate the conduct of the 2024 Municipal Election.

MOTION 024-013-109

Moved by Councillor Burdes, seconded by Councillor Hanchar THAT:

The 2024 Municipal Election Bylaw 2024-06 be introduced for Second and Third and Final Reading.

- CARRIED -

Zoning Amendment
Bylaw 2024-05

Zoning Amendment Bylaw 2024-05 was before Council for Third and Final Reading. The purpose of the bylaw is to provide further clarity and certainty to the interpretation and application by improving definitions, and to add to the permitted uses of commercially zoned properties.

MOTION 024-013-110

Moved by Councillor Hanchar, seconded by Councillor Burdes THAT:

Zoning Amendment Bylaw 2024-05 be introduced for Third and Final Reading.

- CARRIED -

Feeding of Wild Animals
Bylaw 2024-02

The draft Feeding of Wild Animals Bylaw 2024-02 was before Council for Third and Final Reading. The purpose of the bylaw is to regulate the feeding of wild animals within the municipality.

MOTION 024-013-111

Moved by Councillor Burdes, seconded by Councillor Hanchar THAT:

Feeding of Wild Animals Bylaw 2024-02 be introduced for Third and Final Reading.

- CARRIED -

NEW & UNFINISHED

Municipal Officer Designation
Director of Protective Services

John Smith, the new Director of Protective Services for the Town of Watson Lake, was introduced and welcomed to the community by Council. Smith read aloud the Oath of Appointment of a Designated Municipal Officer of the municipality in the presence of Tiffany Lund, Notary Public in and for the Yukon.

MOTION 024-013-112

Moved by Councillor Hanchar, seconded by Councillor Burdes THAT:
John Smith be appointed as a Designated Municipal Officer for the Town of Watson Lake as the Director of Protective Services, and all past Designated Officers in the roles of Director of Protective Services or Fire Chief hereby be rescinded.

- CARRIED -

Housing Accelerator Fund
Communication Strategy

Council was in receipt of the draft Housing Accelerator Fund Communication Strategy Report, presented by J. Stackhouse of Elevator Yukon and A. Hill of Northern Focus Consulting. The report outlined the communications budget, strategies, timelines and approvals, media relations, and evaluation processes. There will be a new page created on the Town's website for Housing Accelerator Fund information and updates.

MOTION 024-013-113

Moved by Councillor Burdes, seconded by Councillor Hanchar THAT:

Council adopt the Housing Accelerator Fund Development Communication Strategy as presented.

- CARRIED -

COUNCILLOR OPEN FORUM

Councillor Hanchar:

- Asked if anyone had seen Yukon government's Municipal Election campaign being advertised.

Mayor Irvin:

- Asked if Administration had any updates to provide to Council. Acting CAO Bergeron advised Council of the Dennis Ball Swimming Pool opening, an update on the Town Newsletter being published, and that several trees had fallen around the community from the windstorm.

ADJOURNMENT

MOTION 024-013-114

Moved by Councillor Hanchar, seconded by Councillor Burdes THAT:

Being there no further business to discuss that the meeting be adjourned.

- CARRIED -

Christopher Irvin – Mayor

Tiffany Lund – Municipal Clerk