

**TOWN OF WATSON LAKE  
SPECIAL COUNCIL MEETING  
COUNCIL CHAMBERS 6:00 PM**

**MEETING NO. 21  
October 8, 2024**

**ATTENDANCE**

*Electronic attendance \**

Christopher Irvin – Mayor  
Lauren Hanchar – Councillor  
Denina Paquette – Councillor  
Dale Burdes – Councillor \*

**Administration**  
Cam Lockwood – Chief Administrative Officer  
Tiffany Lund – Municipal Clerk

**Public**  
R. Wilkinson     P. Agana

The meeting was called to order at 6:00 pm by Mayor Irvin.

**AGENDA**

**MOTION 024-021-165**

Moved by Councillor Hanchar, seconded by Councillor Paquette THAT:

The Agenda be adopted with an amendment to add In-Camera.

- CARRIED -

**TENDERS**

**RFQ 2024-01 Watson Lake  
Cemetery Infill**

As requested by Council, Administration negotiated the scope of work for RQ 2024-01 Watson Lake Cemetery Infill, with KPI Northern Ltd., removing section and grave site markers from the scope of work, which brought the quote within budget. The contractor committed to starting the project immediately and completing the hydroseeding in the spring, if temperatures drop. Council expressed reservations about awarding the contract to KPI Northern Ltd., and asked Administration if the work could be done internally or postponed until the spring. Administration reiterated the need for the work to be done this year and explained that the Town did not have the means to complete the work internally. Administration assured Council that the project would be overseen by the Director of Operations and Lees and Associates project manager and that payments would be done by progress draw.

**MOTION 024-021-066**

Moved by Councillor Hanchar, seconded by Councillor Paquette THAT:

Council accept the revised quote from KPI Northern Ltd. in the amount of \$99,075.00 for the Watson Lake Cemetery Infill project.

- CARRIED -

**NEW & UNFINISHED**  
**Municipal Officer Designation**  
**Director of Finance**

**MOTION 024-021-067**

Moved by Councillor Hanchar, seconded by Councillor Burdes THAT:

Johan Madera be appointed a Designated Municipal Officer in the role of Director of Finance for the Town of Watson Lake.

- CARRIED -

**IN-CAMERA**

**MOTION 024-021-068**

Moved by Councillor Paquette, seconded by Councillor Burdes THAT:

Council move to an In-Camera Meeting.

- CARRIED -

**MOTION 024-021-069**

Moved by Councillor Hanchar, seconded by Councillor Paquette THAT:

Council revert back to an open Meeting.

- CARRIED -

**ADJOURNMENT**

**MOTION 024-021-070**

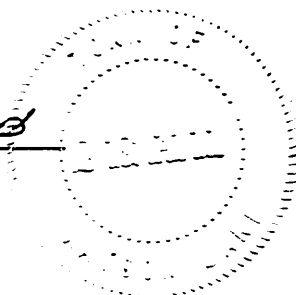
Moved by Councillor Hanchar, seconded by Councillor Paquette THAT:

Being there no further business to discuss that the meeting be adjourned.

- CARRIED -

  
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Lauren Hanchar – Mayor

  
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Tiffany Lund – Municipal Clerk



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