

TOWN OF WATSON LAKE  
**REGULAR COUNCIL MEETING**  
COUNCIL CHAMBERS 6:00 PM

**MEETING NO. 20**  
December 16, 2025

**ATTENDANCE**

Lauren Hanchar – Mayor  
Thomas Slager – Councillor  
Norma Puckett – Councillor  
Denina Paquette – Councillor  
**Absent:** William Whimp - Councillor

**Administration**  
Cam Lockwood– CAO  
Tiffany Lund – Municipal Clerk

**Public**  
P. Agana                      G. Plonka \*

**Delegation**

Jordan Stackhouse – Elevator Yukon

*Electronic attendance \**

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The meeting was called to order at 6:00 pm by Mayor Hanchar.

**AGENDA**

**MOTION 025-020-176**

Moved by Councillor Paquette, seconded by Councillor Slager THAT:

The draft agenda be adopted with a minor amendment to the meeting attendance list.

- CARRIED -

**MINUTES**

**MOTION 025-020-177**

Moved by Councillor Slager, seconded by Councillor Paquette THAT:

The draft minutes from the Council Meeting of December 2, 2025, be adopted as presented.

- CARRIED -

**PAYABLES**

**MOTION 025-020-178**

Moved by Councillor Slager, seconded by Councillor Puckett THAT:

The Open Payables in the amount of \$179,193.69 be approved.

- CARRIED -

Council sought clarification on payables to Liard First Nation, North Lynx Inc., Nu Maintenance, and Watson Lake Secondary School. CAO Lockwood also noted that the

Visa statement was not included in the meeting package, however Visa purchases were included in the payables total.

**CORRESPONDENCE**

**Letter of Support Request – Yukon Transportation Hall  
Of Fame, Order of Polaris Award Nomination**

Council received letter of support request for a nomination to the Yukon Transportation Hall of Fame, Order of Polaris Award for Watson Lake Flying Services for their years of service in Yukon aviation.

**MOTION 025-020-179**

Moved by Councillor Slager, seconded by Councillor Paquette THAT:

Council provide a support letter for the Order of Polaris Nomination for Watson Lake Flying Services.

- CARRIED -

**REPORTS**

**Housing Accelerator Fund  
Mortgage Accessibility Report**

Jordan Stackhouse of Elevator Yukon prepared and spoke to a report that identified barriers to mortgage and secured lending access in Watson Lake. The report provided a multitude of factors contributing to the issue, as well as potential solutions and action plans. Stackhouse explained that many of the issues identified are being experienced by most rural communities and are outside of Council's control, however there are some local initiatives that could help, and opportunities to elevate and amplify concerns by advocating with other municipalities and stakeholders affected. Council agreed that the report reflected the challenges faced in the community and accepted the recommended action plans as presented. Stackhouse will start working on advocacy pieces to bring to Council for approval.

**MOTION 025-020-180**

Moved by Councillor Slager, seconded by Councillor Puckett THAT:

Council accept the Town of Watson Lake Mortgage Accessibility Report with no further amendments.

- CARRIED -

**BYLAWS**

**Third and Final Reading of  
Capital Budget Bylaw 2025-09**

The 2026 Capital Budget Bylaw was before Council for Third and Final Reading. Amendments made to the Capital Budget Plan included an increase to the YG grant in lieu and a surplus transfer from O&M, due to increased property tax revenues. The transfer from O&M will reduce the amount spent from the Environmental Reserve.

MOTION 025-020-181

Moved by Councillor Slager, seconded by Councillor Paquette THAT:

The 2026 Capital Budget Bylaw 2025-09 be introduced for Third and Final Reading.

- CARRIED -

**Third and Final Reading of  
O&M Budget Bylaw 2025-010**

The 2026 O&M Budget Bylaw was before Council for Third and Final Reading. It was recommended that surplus revenues of \$124,000.00 be transferred to the Capital Budget.

MOTION 025-020-182

Moved by Councillor Paquette, seconded by Councillor Slager THAT:

The 2026 O&M Budget Bylaw 2025-010 be introduced for Third and Final Reading.

- CARRIED -

**Third and Final Reading of  
Property Tax Levy Bylaw 2025-011**

The 2026 Property Tax Levy Bylaw was before Council for Third and Final Reading. The Bylaw was presented with a 1% increase to the property tax levy for residential and commercial properties.

MOTION 025-020-183

Moved by Councillor Slager, seconded by Councillor Puckett THAT:

The 2026 Property Tax Levy Bylaw 2025-011 be introduced for Third and Final Reading.

- CARRIED -

**Second Reading of Road Maintenance &  
Repair Reserve Fund Bylaw 2025-012**

The Road Maintenance and Repair Reserve Fund Bylaw was before Council for Second Reading. No amendments to the draft bylaw were presented.

MOTION 025-020-184

Moved by Councillor Slager, seconded by Councillor Puckett THAT:

Road Maintenance and Repair Reserve Fund Bylaw 2025-012 be introduced for Second Reading.

- CARRIED -

**Second Reading of Fire Department and Emergency  
Management Reserve Fund Bylaw 2025-013**

The Fire Department and Emergency Management Reserve Fund Bylaw was before Council for Second Reading. No amendments to the draft bylaw were presented.

**MOTION 025-020-185**

Moved by Councillor Slager, seconded by Councillor Paquette THAT:

Fire Department and Emergency Management Reserve Fund Bylaw 2025-012 be introduced for Second Reading.

- CARRIED -

**NEW & UNFINISHED  
Adopt the Emergency  
Management Plan**

The draft Emergency Management Plan was before Council for adoption. Council requested additional time to sufficiently review the plan prior to adoption.

**MOTION 025-020-186**

Moved by Councillor Slager, seconded by Councillor Paquette THAT:

Council table the adoption of the Emergency Management Plan to the Council Meeting of January 6, 2026.

- CARRIED -

**Adopt the Council  
Strategic Plan**

Jordan Stackhouse of Elevator Yukon presented the draft Council Strategic Plan. The document will help guide Council decisions and Administration's work over the course of Council's term. A statement was added to the Strategic Plan that spoke to prioritization and implementation of the plan. There were still a few minor edits needed, but overall, Council was satisfied with the document.

**MOTION 025-020-187**

Moved by Councillor Slager, seconded by Councillor Paquette THAT:

Council adopt the Council Strategic Plan given the requested amendments are carried out as agreed.

- CARRIED -

## **COUNCILLOR OPEN FORUM**

Councillor Paquette:

- Asked if the road allowance near the hospital on Ravenhill Drive was Town right-of-way as there have been vehicles parked in this area for several months.
- Enjoyed the holiday decorations throughout the community and commented on the great turn-out for the Community Christmas Dinner, despite the cold weather.

**IN-CAMERA**  
**Contractual Matter**

### **MOTION 025-020-188**

Moved by Councillor Paquette, seconded by Councillor Slager THAT:

Council move to an in-camera meeting to discuss a contractual matter.

- CARRIED -

### **MOTION 025-020-189**

Moved by Councillor Paquette, seconded by Councillor Slager THAT:

Council revert back to an open meeting.

- CARRIED -

The Town published a request for tender for the one-year contract to supply janitorial services for the Administration and MSB buildings. One bid was received from JGV Services Inc., in the amount of \$3,753.75/month (gst included).

### **MOTION 025-020-190**

Moved by Councillor Slager, seconded by Mayor Hanchar THAT:

Council accept the bid from JGV Services Inc. in the amount of \$3,753.75/month for a one-year contract to provide janitorial services.

Opposed:      Councillor Puckett  
                 Councillor Paquette

- DEFEATED -

### **MOTION 025-020-191**

Moved by Councillor Slager, seconded by Councillor Hanchar THAT:

The contract award for janitorial services be tabled to the Council Meeting of January 6, 2026.

- CARRIED -

**ADJOURNMENT**

MOTION 025-020-192

Moved by Councillor Paquette, seconded by Councillor Slager THAT:

There being no further business to discuss that the meeting be adjourned.

- CARRIED -



Lauren Hanchar – Mayor



Tiffany Lund – Municipal Clerk

THE SECRETARY OF THE ARMY

WASHINGTON

OFFICE OF THE SECRETARY

WASHINGTON

THE SECRETARY OF THE ARMY

WASHINGTON

WASHINGTON

